

## **INVITATION FOR BIDS**

### **ADVANCED METERING INFRASTRUCTURE (AMI) – RADIO INSTALLATION**

Sealed bids will be received by the City of Eagan (“City”), Minnesota, via QuestCDN at the Eagan Utility Facility located at 3419 Coachman Point, Eagan, MN 55122, until 11:00 a.m., C.D.S.T., on Thursday, February 4, 2021 at which time they will be publicly opened and read aloud for the furnishing of all labor and materials and all else necessary for the following:

#### **Advanced Metering Infrastructure (AMI) – Radio Installation**

#### **City Contract No. 21-06**

#### **Involving Approximately 19,000 residential radio installations**

Complete digital contract bidding documents are available at [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents for \$15.00 by inputting Quest project #7511157 on the Web site’s Project Search page. Please contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership registration, downloading, and working with this digital project information.

Plans and specifications, proposal forms and contract documents may be seen at the Eagan Utility Facility located at 3419 Coachman Point, Eagan, MN 55122, Phone (651) 675-5200. Contractors desiring a hardcopy of the complete bidding documents may obtain them from the office of the City Clerk, Eagan, MN upon payment of \$50.00. No money will be refunded to any person who obtains plans and specifications.

**Best Value Contracting Selection:** This project is large, requires technical and communication skill, and involves property owners. Timing of the project is critical for the utility operations and accurate billing. In addition, the City has limited financial resources to commit to the project. Accordingly, the project must be accomplished with a minimum of interruption, on time, and without cost overruns. The City believes that only a contractor with good experience in constructing this kind of project is necessary.

Two factors will be considered in the contractor selection process: price and performance. The process for the consideration of proposals for the award of this Project will take into account not only the Contract amount bid for construction items, but also the bidder's ability and performance on previous similar projects, within and outside the City of Eagan, and the bidder’s availability of major equipment to perform this project. A Technical Proposal must be submitted by each prospective bidder so the Contractor’s performance can be evaluated prior to the submission of a bid.

**Mandatory Pre-Bid Meeting:** A mandatory Pre-Bid Conference will be held at 10:30 a.m., C.D.S.T. at the Utilities Administration Building located at 3419 Coachman Point on Thursday, January 28, 2021 in the Operations garage (to assure social distancing). The purpose of the

conference is to provide details and answer questions regarding the evaluation/ selection criteria that will be used, along with bid price, to select a Contractor for contract award under the Best Value Contracting Authority. Failure to attend this meeting shall eliminate an absent bidder's bid submission from contract award consideration. Attendance at the conference will be recorded.

**Technical Proposal Deadline:** Prospective Bidders' technical proposals must be received by 10:30 a.m. C.D.S.T., Monday February 1, 2021, at the Utilities Administration Building located at 3419 Coachman Point, or emailed to [utilities@cityofeagan.com](mailto:utilities@cityofeagan.com).

Each bid shall be accompanied by a bidder's bond naming the City as obligee, a certified check payable to the Clerk of the City of Eagan or a cash deposit equal to at least five percent (5%) of the amount of the bid, which shall be forfeited to the City in the event that the bidder fails to enter into a contract.

The City Council reserves the right to retain the deposits of the three lowest bidders for a period not to exceed forty-five (45) days after the date and time set for the opening of the bids. No bids may be withdrawn for a period of forty-five (45) days after the date and time set for the opening of bids.

Payment for the work will be by cash or check.

The City reserves the right to reject any and all bids, to waive irregularities and informalities therein and further reserves the right to award the contract to the best interests of the City.

Christina M. Scipioni, City Clerk  
City of Eagan