

Release and Waiver of Liability

I _____, acknowledge and agree that display of my Property in the City of Eagan art displays, to be conducted at City of Eagan public buildings, involves the possibility that my property, including, without limitation, any art or other items on display (collectively, the "Property") may be damaged, lost or stolen, and I acknowledge I am assuming the risk of loss of the Property.

I am aware that and the City of Eagan does not insure the Property, and that I must provide my own insurance if I so choose.

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, I agree to release and hold harmless the City of Eagan, their staff, directors, officers, agents, affiliates and the public from any and all liability, cost or expense (including, without limitation, attorney's fees) arising out display of my property, including, without limitation, any claims for damages, lost or stolen Property. I further agree to indemnify and hold harmless the City of Eagan, their staff, directors, officers, agents, affiliates and the public, from any and all loss, damage, liability, cost or expense that the City of Eagan may incur or suffer as a result of any claim of any kind whatsoever arising out of my display of my property.

I hereby represent and warrant that I have read this Release and Waiver of Liability in its entirety and fully understand its contents. I have signed this Release and Waiver of Liability voluntarily and of my own free will.

Signature: _____ Date: _____



Call for Artists



Artwork Display at the Eagan Community Center 2012

City of Eagan • www.cityofeagan.com

Art Displays at the Eagan Community Center

- Strengthen community identity.
- Create visual interest.
- Feature local artists in solo or small group displays.

What Artists Need Know to Display...

Eligibility & Selection Process

- 2-D and 3-D artwork selections will be based on the portrayal or abstract renderings of Eagan's natural environment or community spirit relating to city-sponsored activities and celebrations.
- Selection will also be based on artistic quality, originality and presentation.
- Selections may be artwork by youth or adult artists, amateur or professional artists, or solo or small groups of artists.
- Nudity and graphic violent images will not be considered for display.
- Artwork for display will be selected by Eagan Art House staff with the final approval from the Director of Eagan Parks & Recreation.

Display Information

- Artwork will be provided, on loan, to the City of Eagan for the duration of the display schedule.
- Space is available for up to 25 2-D pieces and up to 8 3-D pieces, depending on size of artwork.
- SCHEDULE: Up to 6 displays per year will be scheduled at the Eagan Community Center. Depending on scheduling, artwork may be on display for up to 24 weeks. Accepted artists will be notified of display schedule 4-6 weeks in advance. Artwork must stay on display for the agreed upon schedule.
- MEDIA: All 2-D artwork must be display-ready, clean, dry, and wired for hanging. Hanging three-dimensional art must be no deeper than six inches. All hanging artwork must be less than 25 lbs. No saw toothed hangers will be accepted. A limited number of supplies are available to accommodate artwork without wire hangers. Please indicate on your application if you would like to inquire about options. 3-D artwork must not exceed 12" x 12" x 12".

- ARTWORK IDENTIFICATION: Artist is responsible for hanging, identification tags and removing artwork by the scheduled deadline. Artwork identification tags should be no larger than 2 ½" x 3 ½" and include artist name, artwork title (if applicable) and selling price (if applicable). Artwork and identification tags must be hung using the Eagan Parks & Recreation display system. All artwork must have an identification label securely attached to the back or bottom of the work.
- EQUIPMENT DEPOSIT: There will be a \$50 equipment deposit. Deposit will be returned upon completion of the display if all equipment is accounted for and in working order. Hanging, take down and equipment return must be coordinated with Parks & Recreation staff.
- SALES: Artists may have their artwork available to purchase. Interested customers may contact the Eagan Art House for artist contact information. The artist will then handle all sales directly with the customer.
- PUBLICITY: By submitting artwork, the artist grants a permanent license to the City of Eagan to photograph the artwork and to publish such photographs for educational uses, for catalogs, internet, or publicity purposes.
- LIABILITY WAIVER: No responsibility is assumed by the City of Eagan, its staff, or the public for any loss, theft or damage to your Property. The artist must sign the release and liability waiver and return with the application. The artist's signature on the Liability Waiver and submission of artwork indicates acceptance of these conditions.
- INSURANCE: There will be no insurance coverage. Artists interested in insuring their artwork must make their own arrangements.



How to Apply...

Please include the following information when you apply:

- Art Display Application
- 5-25 high resolution digital images on a CD, external hard drive, DVD or flash drive. JPEG format is preferred, max 1 mg each . You may also e-mail the images to the Eagan Art House.
- A list of the images, date of work, title, medium and dimensions.
- Artist statement about the work. If applying as a group, include a brief description of the group and the thread that ties the work together.
- Waiver of Liability
- Stamped, self-addressed envelope for the return of the CD/ext drive if desired. Otherwise, materials will not be returned. The City of Eagan will retain the files for 1 year before disposal. The City of Eagan will not review images in any other format than described or download images from the artist's web site.

Submit application to:

Eagan Art House • 3830 Pilot Knob Road • Eagan • MN • 55122
jandersen@cityofeagan.com • 651-675-5521

Eagan Parks & Recreation Art Display Application

Artist Name (Please Print): _____

Street Address: _____

City/State/Zip: _____

Phone: _____ E-Mail: _____

Artist Statement:

For office use only:

- Application
- Digital Images
- List of artwork
- Artist Statement
- Waiver